

Comprehensive Behavioral Health Prevention and Early Intervention
Amendment 1 Written Responses to Inquiries and Due Date Extension

Question 1.

From Pre-Proposal Teleconference: Can the deadline for this solicitation be moved to give extra time for a response?

Answer 1.

Solicitation deadline is now April 11, 2023.

Question 2.

For the last 2 competitive rounds of this grant, we have taken the lead for a community but funneled most of the funding to the community. In this next round, we are wondering if we can apply with the community and work to move the grant directly to an entity in the community. They are interested in the grant but would like us to be the lead initially and then hand it off to them. Is that something that can happen in year 2 or 3, or would the grant have to remain with us for the duration of the grant?

Answer 2.

Please refer to 7 AAC 78.180. Subcontracts:

7 AAC 78.180. Subcontracts.

- (a) Subject to the requirements of 7 AAC 78.270 and 7 AAC 78.275, a grantee may enter into a subcontract for the performance of an activity required by the grant project only if the grantee
- (1) remains administratively and financially responsible for the activity and is responsible for the performance of the subcontractor;
 - (2) ensures that the subcontractor's records are protected, preserved, and retained as required by this chapter;
 - (3) demonstrates that the method of procurement to be used to identify the subcontractor for
 - (A) operating grants is reasonably competitive;
 - (B) capital grants meets or exceeds the requirements of AS 36.30 or substantially similar law of another jurisdiction; and
 - (4) obtains department approval before entering into a subcontract; however, if the grant received is an operating grant, the grantee must obtain department approval only before entering into a subcontract with a value of \$5,000 or more.
- (b) The grantee shall ensure that a subcontract authorized under this section requires the subcontractor to provide the department, the grantee, or a representative of the department or grantee with reasonable access to the subcontractor's books, documents, papers, and records if the department or the grantee determines that access to this information is necessary. The subcontract must state that the department may, at any time, obtain and retain the originals of any records generated as a result of the grant project to which the subcontract applies.

Question 3.

In regard to the recent needs assessment should this statement actually say, completed or updated after June 30, 2021" rather than prior to?

4.04 (3)(f)

The applicant has provided a summary of a recent needs assessment completed or updated prior to June 30, 2021, or stated they will conduct a comprehensive behavioral health assessment of their service area in FY2024. Applicants indicate either annual updates or a timeline when needs assessments will be reviewed and updated.

Answer 3.

Section 4.04(3)(f) should now read "The applicant has provided a summary of a recent needs assessment completed or updated after June 30, 2021, or stated they will conduct a comprehensive behavioral health assessment of their service area in FY2024."

Question 4.

1.06 Program Funding:

"Applicants serving the Municipality of Anchorage may request up to \$600,000. Only one applicant can be funded as the lead fiscal agent for this population group. The applicant will be required to serve as the fiscal agent for the Regional Suicide Prevention Coalition for the Anchorage region." (Page 12)

- If our agency is applying to be the "lead fiscal agent" for the Anchorage Wellness Coalition, are we also required to be the lead/coordinate/chair the Regional Suicide Prevention Coalition for the Anchorage region? If so, what specifically are the "fiscal agent's" responsibilities for the Regional Suicide Prevention Coalition? What are our financial obligations?*
- Do we have the option to be in a "support" role instead? If so, what does that support role entail?*

Answer 4.

The anchorage recipient will be responsible for supporting the regional suicide coalition. This will require that the responsibilities associated with this role are included in the proposal. It is recommended that the resource allocation be similar to the \$50k that is added to smaller communities however these resources may come from other partners such as the existing suicide coalition that operates in Anchorage already. The Anchorage applicant is required to be the lead however my designate a partner to administer these duties.

Question 5.

1.06 Program Funding:

"For all Applicant groups: Due to the complexity of behavioral health issues, it is unrealistic that any one agency can be effective making population-level change on its own. The entity receiving the grant award is considered the "fiscal agent" for the work of the coalition and is administratively and financially responsible for the performance of the coalition. The fiscal agent is expected to share grant funds with coalition partners. This shared funding expectation is a two-way process. Partner agencies are also

expected to bring resources (money, people, materials, etc.) to the coalition efforts. Shared funding among coalition members will be established through subcontracts and/or Memorandums of Agreement (MOA). Copies of established agreements must be submitted with this application. Join coalitions that include active task groups, coalitions, or workgroups on tobacco prevention, opioid misuse prevention, suicide prevention, reentry and others should be included where these groups operate in the shared community." (page 13)

- *If our agency were applying as the "lead fiscal agent" with the intention to share funding through subcontracts (MOA's) with other agencies/coalition partners, are subcontractors required to report on all of the same submission requirements detailed in the RFP that are asked of the "lead fiscal agency"? If so, does the "lead fiscal agent" have to include that information in Section 4 Submission Requirements? **ANSWER A***
- *More Concrete examples to the question above:*
 - *Can budget simply state amounts going to contractors with minimal narrative or does it need to be broken out in the same detail as the fiscal agency?*
 - *To what degree do contractors need to name key staff and provide resumes....? (4.04.3) How about contractor facilities? (4.05.2)*
 - *As the fiscal agent, are we required to report anything on behalf of coalition agencies/partners that we intend to share funding with through subcontracts (MOA's) in the a) Section 4 Submission Requirements and b) In quarterly and annual reporting if we are awarded? **ANSWER B***
 - *For example are we expected to report on those subcontractors Fidelity Checklist, Needs assessment, coalition survey data, MIS, Logic models, strategic plan, coalition member list, activity reports, etc). **ANSWER C***

Answer 5.

ANSWER A: Subcontracts funded through the grant funds must be included in the strategic plan submitted with the proposal. Activities funded through other resources should also be included if they are part of the collaborative strategic plan of the wellness coalition. This is up to the coalition to determine. All subcontracts using these grant funds are subject to required approval by the state assigned grant program manager. The resume and project information may be required if it is relevant.

ANSWER B: All activities funded through the grant must be reported on. All activities supported by the wellness coalition should be reported. Which activities should be determined by the wellness coalition based on the relevance to the overall goals and objectives prioritized through the data in the needs assessment.

ANSWER C: Since subcontractors are operating on behalf of the wellness coalition, the work they do is a more akin to being a strategy of the coalition strategic plan and would not require separate SPF steps or documentation such as those listed. The participants in the subcontract could be considered coalition members for example and any data would be appropriately added to the existing MIS.

Question 6.

Can you clarify if the Coalition Survey is submitted as part of the solicitation? In past years it has been completed electronically and submitted as part of the application process. It appears it is a suggested part of capacity building following being funded.

Answer 6.

The survey should be completed but may be requested to be completed electronically at a future date this spring when the electronic survey monkey will be reopened. It is currently close. Applicants may also elect to complete the survey using the paper version. If surveys are not completed at the time of the proposal submission, a timeframe for completing them must be included.

Question 7.

4.02-7-h: "The applicant indicates interest in initiating the Youth 360 (Icelandic Model-Planet Youth) process in FY2024 and includes a budget line item for this."

- *Is there more information about the expectation for how much to allocate for this budget line?*

Answer 7.

There is no designated funding requirement to engage the Youth 360 process. This Mount should be determined by the coalition and will depend on the readiness of the coalition to adapt the model. Some additional funding may be available but coalitions that wish to pursue this model should dedicate funding. Applicants are encouraged to review the information at the Planet Youth web site.