

January 18, 2017

Pre-Proposal Conference Call

Attendance:

Joan O’Keefe, Southeast Alaska Independent Living, Inc.  
Heather Meuret, South East Alaska Regional Health Consortium  
Terise n’ha Caitriona, Access Alaska  
Marianne Mills, Catholic Community Services  
Joyanna Geisler, Independent Living Center, Inc.

Question – Is the “Intent to Apply” required?

Answer – No. The “Intent to Apply” is not required. This just helps DHSS identify who all are interested in applying to the solicitation.

Question – Can you explain how an agency program is defined?

Answer – Please refer to 1.07 Other, page 6 of this RFP.

If the program serves one of the Trust beneficiary groups and/or individuals with special needs, it must function as part of an overall operating program. If the program serves one of the Five Trust Beneficiary groups only, it must function as part of an overall program which provides services for the eligible Trust beneficiary group(s).

It is the agency’s responsibility to determine if their program functions as part of an overall operating program.

Question – Is a “quote” for equipment purchase required?

Answer – No. A quote is not required, but it is recommended. A quote may be helpful for PEC members when evaluating the proposals. A quote may give PEC members a good indication that research was done on the equipment you are proposing to purchase.

## Eligible Project Costs

Funds provided for Essential Program Equipment may be used for, but are not limited to:

- Therapeutic Equipment
- Computers
- Fax Machines
- Copiers
- General office equipment and furnishings
- Security systems
- Telepsychiatry Equipment
- A onetime ONLY installation charge for any eligible equipment
- Vehicles not qualifying for or denied funding under the Department of Transportation and Public Facilities (DOT/PF) Coordinated and Non-coordinated Transportation grant programs (please visit <http://www.dot.state.ak.us/stwdplng/transit/grants.shtml> for further details regarding eligibility determination). **If your request does not qualify for or has been denied funding under the Department of Transportation's programs and you have received a formal notification letter, please include a copy among your proposal's attachments.**