

COALITION CAPACITY SURVEY

You have been identified as a member of a coalition that has been involved in the Comprehensive Behavioral Health Prevention and Early Intervention (CBHPEI) Grant. This grant has a goal of reducing behavioral health problems in your community. We would like members of the coalition to complete this 15-minute survey.

Please keep in mind that it is OK (and even expected) that the coalition may be very strong in some areas but not as strong in others. The value of the information depends on your fair and honest assessment. If your coalition is new, or if you are new to the coalition, please answer the questions to the best of your abilities. This will help us gauge the overall strength of the coalition and identify areas that may need attention.

Please note that although this survey is not anonymous, the information provided will be kept confidential. This survey is voluntary and results will not impact grant funding. Results will be used to inform training and technical assistance, future grant priorities, and for DBH prevention section program evaluation and reporting.

YOUR NAME: _____


COALITION: _____

Background Information


1. Please choose the response that best describes the coalition of which you are a member. This should be the primary coalition responsible for guiding grant efforts to reduce behavioral health conditions in your community.

____ An existing coalition has taken on responsibility of the grant
____ A brand new coalition has been established to take on responsibility of the grant
____ I am unsure or have not heard of the grant
2. Are you the leader/director of this coalition or workgroup? ____ Yes ____ No
3. Are you given a stipend for your attendance at coalition meetings? ____ Yes ____ No
4. How many years have you been a member of the coalition? ____ <1 ____ 1-2 ____ 3-5 ____ >5
5. How frequently does this coalition meet? ____ Weekly ____ Bi-weekly ____ Monthly
____ Quarterly
6. How many coalition meetings have you attended since you became a member? ____ All or most
____ About half ____ A few ____ Hardly any

Please respond to the following statements based on your experiences in the coalition that has taken on direct responsibility for the grant to address behavioral health conditions in your community. For each statement, please check the value (1-Strongly Agree to 5-Strongly Disagree) that best matches how much you agree with the statement about the coalition *currently*. We understand your opinions may change over time, but we are interested in your opinions right now.

Coalition characteristics	1 Strongly Agree 2 Agree 3 Don't Know 4 Disagree 5 Strongly Disagree 					Doesn't Apply
	1	2	3	4	5	
A. The following questions will ask you about your coalition's <u>vision, mission and goals</u>:						
1. Our vision, mission, and goals are well-documented						
2. Community residents are aware of our vision, mission, and goals						
3. We periodically reassess and update our mission and goals						
4. We evaluate our activities in light of our mission and goals						
5. Members agree with the vision, mission, and goals						
6. Behavioral Health prevention is an important part of our vision, mission, and goals						
B. The following questions will ask about your coalition's <u>structure and membership</u>:						
1. All necessary sectors of the community are represented ---- (e.g., media, law enforcement, education, youth, EMS, clergy, bar owners, etc.)						
2. We have about the right number of active members						
3. Member roles and responsibilities are well-defined						
4. We have written policies and protocols in place that effectively guide our procedures (i.e., communication, decision-making, conflict resolution, and leadership)						
5. The people who need to attend meetings are usually there						
6. We assess membership gaps and recruit new members on a regular basis through a formal recruitment process						
C. The following questions will ask about your coalition's <u>engagement in the grant</u>:						
1. Members understand the 5 steps of the Strategic Prevention Framework (SPF)						
2. Members are committed to each step of the SPF process						
3. The grant is a natural fit within the mission of our coalition						
4. Members understand their role within the grant						
5. Members make key decisions for the grant						
6. Members agree that reducing behavioral health conditions is important for the community						
7. Members will continue to attend meetings after funding has ended						
D. The following questions will ask about your coalition's <u>leadership</u>:						
1. Leadership effectively promotes our mission and goals related to behavioral health						
2. Leadership encourages open dialogue and expression of views among members						
3. Leadership utilizes the skills and experience of members						
4. Leadership distributes responsibilities and tasks effectively						
5. Leadership is skillful at building positive relationships with community partners						
6. Leadership keeps us focused on, and progressing towards, our goals						
7. Leadership supports behavioral health prevention as a focus of our efforts in the community						
E. The following questions will ask about your coalition's <u>outreach and communication</u>:						
1. We keep the community updated on our activities (e.g., newsletters, website, etc.)						
2. We go to "where the residents are" to do outreach and to enhance our understanding of behavioral health issues in the community						
3. We engage youth to help inform our planning efforts						

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	1	2	3	4	5	
F. The following questions will ask about your coalition's <u>meetings and internal communication</u>:						
1. We have a regular meeting cycle that members can count on						
2. We accomplish meeting agendas						
3. Meetings are convenient and accessible for all members						
4. Conflicts are resolved in a respectful manner						
5. Meeting minutes are recorded						
6. We have an effective way of communicating with one another (not just at meetings)						
G. The following questions will ask about <u>member growth and responsibility</u>:						
1. New members receive an orientation and copies of relevant background materials						
2. We make a conscious effort to develop new leaders						
3. Training is provided to members on relevant topics related to behavioral health prevention						
4. Meetings are held as scheduled even if the coordinator cannot attend						
H. The following questions will ask about the effectiveness of your coalition's <u>planning and implementation</u>:						
1. We have a work plan that lists goals and activities (e.g., assessment preparation, capacity building initiatives)						
2. Work plans are based upon review and input from members						
3. Timelines are developed for goals and activities						
4. Members are assigned specific responsibilities in completing activities						
5. Our activities and progress in completing goals are monitored and reported to members						
I. The following questions will ask about your coalition's <u>relationship with local government and community leaders</u>:						
1. Members meet with local officials and community leaders						
2. Members attend important community meetings						
3. Leadership understands the power structure and decision-making process in local government						
4. We participate in community-wide events						
J. The following questions will ask about your coalition's <u>partnerships with other organizations</u>:						
1. We are knowledgeable about other community organizations and what they do						
2. We collaborate with other community organizations						
3. We keep abreast of behavioral health issues affecting the community						
4. We interact and share information with prevention coalitions in other communities						
K. The following questions will ask about your coalition members' sense of <u>ownership and participation</u>:						
1. Member contributions are recognized						
2. Successes are celebrated						
3. Members actively participate in making decisions						
4. Members feel free to speak their views without being criticized						
L. The following questions will ask about your coalition's <u>ability to collect, analyze, and use data</u>:						
1. We have members with experience in collecting and analyzing local data						
2. We have members with experience in conducting evaluations and preparing evaluation reports						

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3. Members participate in reviewing data for planning and evaluation purposes						
4. We have access to local data on behavioral health issues						
5. We monitor the effectiveness of our efforts and strategies using data						
M. The following questions will ask about your coalition's <u>understanding of and commitment to environmental strategies</u>:						
1. Members are familiar with the concept of population-level change						
2. We support environmental strategies (e.g., policy changes, regulation, enforcement, advocacy) in addition to approaches targeting individuals or groups						
3. We have a positive relationship with community partners needed to implement environmental strategies						
N. The following questions will ask about your coalition's <u>cultural responsiveness</u>:						
1. Our mission statement recognizes the importance of respecting cultural diversity (including racial/ethnic, gender, socioeconomic, and lifestyle)						
2. Our membership reflects the cultural and demographic makeup of the community						
3. We have a diverse membership to review our planned activities and products to ensure they are culturally appropriate for the intended recipients						
O. The following questions will ask about your coalition's <u>funding and sustainability</u>:						
1. We receive funding from multiple sources						
2. We have the strong support of local government and other community organizations						
3. We have the necessary office space and equipment to function effectively						
4. We plan ahead for long-term sustainability						

What is the most valuable strength of your coalition in your efforts to impact the behavioral health of your community?

What is one area where your coalition could benefit from training or information in using the Strategic Prevention Framework to best address the behavioral health conditions in your community?

How has the coalition evolved and changed since you received this grant?

Who else is needed at the table in order to increase the diversity and professional expertise of the coalition?

Please provide any other comments that you have about your coalition: